



LICENCE NO.-1088/073/074



Samakushi-26, Kathmandu, Nepal Tel: +977 14383094, 14360824 E-mail: info@alnooroverseas.com md@alnooroverseas.com

website: www.alnooroverseas.com



Name of Company : Al Noor Overseas Pvt. Ltd.

Government Licence No. : 1088/073/074

Founder Member

Chairman : Noor Mohammad Miya

Mobile : +977 9801031302

Email : md@alnooroverseas.com

info@alnooroverseas.com

Address : Samakhushi-26, Kathmandu, Nepal

Telephone : +977-1-4383094, 4360824

Webpage : www.alnooroverseas.com

PAN : 604383105

Company Registrar No. : 161636/073/074



This is my pleasure to introduce you AL NOOR OVERSEAS PVT. LTD. A destination for various categories of Nepalese workers. We are the recruiting company operating in the Himalayan Kingdom of Nepal with efficient working member to meet the desired demands of international clients. We invite you to observe this Brochure and find out about our organization.

Our team is a fusion with the university academic and scholar in the same field. In this regard, we are always ready to provide you the best service by supplying the most effective, so called skilled, having the better sense of work knowledge, good experience, genuine, hardworking and laborious workers.

We believe in excellence and settle for nothing less than that. We demonstrate strong customer focus through high responsiveness and sympathy towards customer needs and objectives. We display consistency between words and actions and do what is best for the client, building mutual trust and respect in most professional manner.

Thank you for your interest and valuable time.

Noor Mohammad Miya Chairman

Summary Executive Summary

Al Noor Overseas Pvt. Ltd.
Nepal's renown and reputed business solutions agency. In the stiff competitive market among the numerous Manpower Recruiting Agencies in Nepal, we have established as one of the leading Manpower Recruiting Agencies with a long series of experience and aptitude to select the right man in the right place and supplying them abroad in right time



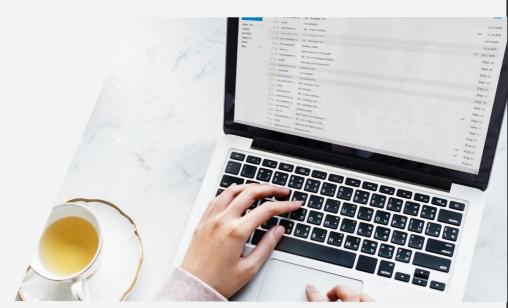
The globalization has made the people and the world market so close by which distance has been omitted. So, overseas job has highly attracted to the Nepalese workers. On this stage, we make the strong bridge to the overseas companies and the Nepalese workers in the most effective and reliable way.

Al-Noor Overseas, as on broadly selected staffs of expertise knowledge and intellectual circle who devote their time and effort to produce the best that initiates to gain the objective with the best service to the clients which we take as the ultimate goal towards the eternal success.

We are always oriented to make the employee get the best opportunity in the related field that one deserves according to inherent talent merge with the skill.



Sameera Parveen Marketing Manager



Dear Valuable clients,

It's our great pleasure to introduce our company "Al-Noor Overseas Pvt. Ltd." having the Nepal Government License No. 1088/073/74, which recruits the Nepalese workers in the overseas countries as foreign worker.

As our company is established with the mutual collaboration and co-ordination of the expertise, we are very reliable and grand source of the workers who are varied from the highly skilled to the non-skill.

We like to assure on the reliability and accuracy on us and I believe, our service to you and your company will certainly pave the new way and be the boon for you on reaching the height of Business Empire.



Our Vision

Growing one of the strongest competitors in the Egyptian and Gulf markets and changing business modes by providing quality services.

Our Mission

Providing superior professional quality through an experienced staff to meet the actual needs of our client's business in Egypt and the Gulf region.



Our Services

We provide smart packages of recruitment solution, training programs and consultation services in the different levels of managements.



Receipt of complete set of Demand Documents from Employer

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Demand Verification & Pre-Approval (Department of Foreign Employment)

(1)

Also release Advertisement in Leading Newspaper to Source Potential candidates

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Interview Assessment (Screening the Suitable Candidates)

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Interview by Experts to Shortlist

Practical Test if Required

•

Final Interview by Employers Authorized Representative

Complete Medical Examination

Documentation & Check list (For Visa Processing)

•

Visa Processing

Receipt of Visa

(1)

Orientation Class

(1)

Mobilization (Ticketing & Immigration Clearance)

(1)

Required Documents

The following documents duly attested by the concerned authorities, are required for employers:

Demand Letter

Demand letter refers the detail of essential things related to the job categories, salary structure, no. of workers, the job categories, food, accommodation, insurance of the workers, transportation facility and the demand letter has to address the Al Noor Overseas Pvt. Ltd. Demand letter has to be attested from the chamber of Commerce or Ministry of Foreign Affairs of the concern country and has to bear the company seal and authorized sign. The following documents duly attested by the concerned authorities, are required for employers:

Power of Attorney

Power of Attorney gives the legal conformation to Al Noor Overseas Pvt. Ltd., License No. 1088/073/074 to act on the behalf of the employer company. Power of Attorney has to be attested from the chamber of Commerce or Ministry of Foreign Affairs of the concern country and has to bear the company seal and authorized sign.

Employment Contract

This agreement has to be provided by the employing company to Al Noor Overseas Pvt. Ltd. Stating clearly and precisely all the terms and conditions regarding individual worker as per the demand letter. This contract has to bear the company seal and signed by the authorized person.

Service Agreement

This agreement paper should be provided by the employing company to the Al Noor Overseas Pvt. Ltd. and has to bear the company seal and authorized signature. This is the mutual agreement between the employing company and the recruiting company of Nepal.

Guarantee Letter

This is the assurance letter from the employing company regarding the employee and their all round care up. Guarantee letter has to be attested from the chamber of Commerce or Ministry of Foreign Affairs of the concern country and has to bear the company seal and authorized sign.

Sample of Documents



Licences Copy

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OFFICE SEAL



Government of Nepal
Ministry of Labour and Employment

Department of Foreign Employment

Licence No.: 1088/073/074

Date: 2073/10/17 BS (January 30, 2017 AD)

Licence

This Licence has been issued to M/s Al Noor Overseas Pvt. Ltd., authorizing to operate foreign employment business to follow Foreign Employment Act, 2064 BS (2007 AD) and Foreign Employment Rules, 2064 BS (2007 AD).

Licence Issuing Authority's:

Name: - Bishwo Raj Pandey

Designation: - Director General

Date: - 2073/10/17 BS (January 30, 2017 AD)

"The Translation Coy's True and Verified"
Signature
Name Anadr Foll Latel
Date:
Our fillies Without of the Roofs Public 279
Date of Expiry of Certificate Nov.01, 2022 Ab
Seal of the Notary Public



Distributed by:
Nepal Notary Public Council
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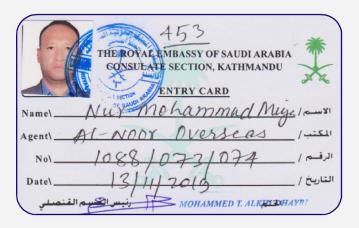
Date of Renewal	Valid Tenure of Renewal	Renewal Charge	Additional Renewal Charge	Signature and Date of Renewal Officer
2073/10/17 BS (January 30, 2017 AD)	End of Ashadh, 2074 BS (Mid July, 2017 AD)			Sd. 2073/10/18 BS (January 31, 2017 AD)
2074/03/11 BS (June 25, 2017 AD)	End of Ashadh, 2077 BS (Mid July, 2020 AD)	30,000.00		Sd. Section Officer
2077/03/25 BS (July 09, 2020 AD)	End of Ashadh, 2080 BS (Mid July, 2023 AD)	30,000.00	10/6/2	Sd. 2077/03/26 BS (July 10, 2020 AD) Section Officer

Terms

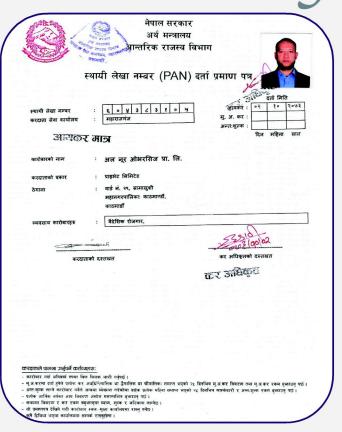
- Don't open the branch office and perform works without approval.
- 2. Don't do any work through the agent without obtaining the approval.
- Don't send the workers in any terms in any other country except the permitted countries.
- The directives given by the Government of Nepal should be obeyed time and again in addition to the provisions mentioned in the existing Act Rule.







Licences Copy





नेपाल सरकार

उद्योग मन्त्रालय

कम्पनी रजिष्ट्रारको कार्यालय कम्पनी दर्ताको प्रमाण-पत्र

दर्ता नं: १६१६३६/०७३/०७४

श्री अल नूर ओभरसिज

नामको प्राइभेट लिमिटेड कम्पनी संम्वत् २०७३ साल पौष महिना २६ गते रोज ३ मा दर्ता अएको हुनाले कम्पनी ऐन, २०६३ को दफा ५ को उपदफा (१) बमोजिम यो प्रमाण-पत्र दिइएको छ ।

मितिः २०७३-०९-२६

Government of Nepal
Ministry of Industry

Office of the Company Registrar

Registration No: 161636/073/074

CERTIFICATE OF INCORPORATION OF COMPANY

This Certificate of Incorporation has been issued to

स. रजिष्टार

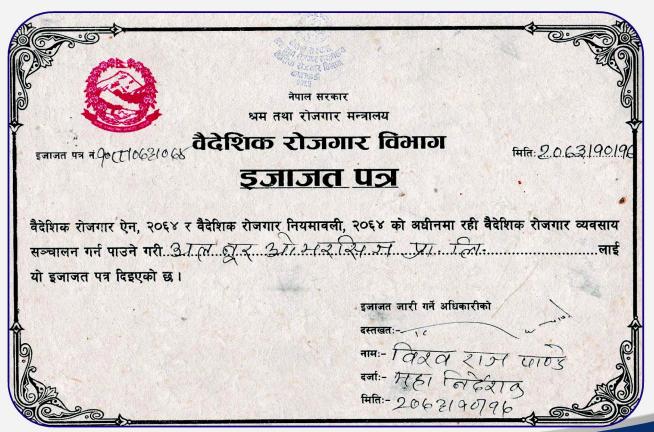
Asst. Registra

M/s Al Noor Overseas

Private Limited having incorporated it on the 10 day of January, 2017 pursuant to sub-section (1) of section 5 of the Companies Act, 2006.

Date: 2017-01-10

शर्त कम्पनी संस्थापनलाई मात्र कम्पनीको उद्देश्य कार्यालय गर्ने इवाजल प्रदान गरिएको नमानिने हुनाले कानून अनुसार सिन्पर्य अनुमति सम्बन्धित निकायबाट लिएर मात्र कम्पनीको उद्देश्य अनुसार कारोबार नर्नु पर्मेष्ट ।









CAREGIVERS

- Nanny
- Cleaners
- House Keeper

ADMINISTRATIVE CLERICAL

- Manager
- Administrative Officer
- Accountant
- Camp Boss
- Administrative Assistant
- Store Keeper
- Computer Operator
- Clerk / Typist
- Time Keeper

MEDICAL PERSONNEL

- Doctors
- Admin. Officer
- Warden
- Pharmacists
- Nurse (Male/Female)
- Accountant
- Store Keeper
- Cashier

SUPER MARKET

- Manager
- Accountant
- Supervisor
- Cashier
- Storekeeper
- Salesman
- Computer Operator
- Cleaner















HOTEL & RESTAURANT

- Manager
- Accountant
- Cook Continental/Indian
- Chef
- Cashier
- Store Keeper
- Time Keeper
- Receptionist
- Steward
- Waiter / Waitress
- Bell Boy
- Cleaney
- Room Boy
- Gardener

















PROFESSIONAL

- Civil Engineer
- Mechanical Engineer
- Chemical Engineer
- Electrical Engineer
- Agricultural Specialist

CARPENTRY WORK

- Furniture Carpenter
- Joinery / Assembler
- Shuttering Carpenter
- Helper

MECHANICAL WORK

- Mechanic Heavy Duty
- Diesel Mechanic
- Mechanic Light Duty
- Auto Painter
- Body Repairer
- Welder
- Tire Repairer





SKILL & UNSKILLED LABOUR

- Laundry & Iron Man
- General Labour
- Cleaner Labour
- Construction Labour
- Garbage Man
- Gardener

OPERATOR - DRIVER

- Heavy Equipment Operator
- Heavy Duty Driver
- Light Duty Driver
- Time Keeper
- Sweeper
- Cleaner (Male/Female)
- Gardener

ELECTRICAL WORK

- Electrician Industrial
- Electrician Building
- Electrical Motor Rewinder
- Helper











SECURITY GUARD

- Civil Security Guard
- Ex-Army Security Guard
- Ex-Police Security Guard
- Ex-British Gurkha Guard
- Gate Keeper
- Body Guard
- Security Personnel
- Watchman





MASONRY WORK

- Marble / Chips
- Brick / Block / Plaster
- Steel Fixer
- Helper

PIPING WORK

- Plumber Industrial
- Plumber Building
- Helper









Our Clients









































